INSTRUCTIONS FOR COMPLETING THE

YSOP FELLOWS APPLICATION

**YOUR APPLICATION:**

Applications must be emailed to YSOP. Please e-mail the completed application as a single pdf attachment or as clearly identified pieces.

**THE YSOP APPLICATION INCLUDES:**

1. A brief cover letter (may be in the body of your email).
2. A completed application form, including essay questions.
3. References from two people who have supervised you as an employee or volunteer, a professor who knows you well, a clergy member or an advisor. Your references must come from people at least two different agencies, companies or organizations. We will **not** accept references from family members, close friends or all from the same organization. It is your responsibility to see that references are emailed or mailed to YSOP directly from the person providing the reference. Forwarded emails from the applicant will **not** be accepted.

Your résumé is not sufficient without the completed YSOP application.

YSOP will notify you by email if you are chosen for an interview as part of the selection process. Interviews may be in person or by telephone.

*Your final appointment as a YSOP Fellow is conditional upon the completion of a background investigation satisfactory to YSOP and two written references.*

Finally, questions about YSOP and the YSOP Fellows Program and application process should be submitted by email. **No calls, please.**

**ALL EMAIL SHOULD GO TO DANIELLE STONEHIRSCH,** [**dstonehirsch@ysop.org**](mailto:lgesson@ysop.org)**.**

* **Applications will be reviewed as they are received.**